

BRIGHTON & HOVE CITY COUNCIL
ADULT SOCIAL CARE & HEALTH CABINET MEMBER MEETING

4.00pm 16 JUNE 2008

COMMITTEE ROOM 1, HOVE TOWN HALL

MINUTES

Present: Councillor K Norman (Cabinet Member)

Also in attendance: Councillor Lepper (Opposition Spokesperson)

PART ONE

1. PROCEDURAL BUSINESS

1a Declarations of Interests

1a.1 There were none.

1b Exclusion of Press and Public

1b.1 The Cabinet Member considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in Schedule 12A, Part 5A, Section 100A(4) or 100 1 of the Local Government Act 1972 (as amended).

1b.2 **RESOLVED** – That the press and public be not excluded from the meeting.

2. TERMS OF REFERENCE.

2.1 The Cabinet Member considered a report of the Director of Strategy & Governance concerning the Terms of Reference of the Adult Social Care & Health Cabinet Member Meeting (for copy see minute book).

2.2 **RESOLVED** – That the Terms of Reference be noted.

3. MINUTES OF THE PREVIOUS MEETING

- 3.1 **RESOLVED** – That the minutes of the meeting of the Adult Social Care & Health Committee held on 31 March 2008 be agreed.

4. CABINET MEMBER'S COMMUNICATIONS

- 4.1 The Cabinet Member welcomed everyone to the inaugural Adult Social Care & Health Cabinet Member Meeting.

Carers Week

- 4.2 The Cabinet Member had visited two carers in Patcham as part of Carer's Week. The visits had been worthwhile and had revealed the major difficulties the council encountered in providing a service to residents. Access in particular was a major issue. The Cabinet Member looked forward to making further visits in the future.

Vernon Gardens – Department of Health Bid

- 4.3 The Cabinet Member reported that a bid had been made for Department of Health funding for extra care housing for young adults with a physical disability. Vernon Gardens would be remodelled to provide 10 flats if the bid was successful. The bid had been submitted in April. An early indication was expected in June/July and the outcome would be known in the autumn of 2008.

5. ITEMS RESERVED FOR DISCUSSION

- 5.1 **RESOLVED** – All items were reserved for discussion.

6. PUBLIC QUESTIONS

- 6.1 The Cabinet Member reported that there would be a regular item on each agenda to deal with public questions. There were none for this meeting.

7. WRITTEN QUESTIONS FROM COUNCILLORS

- 7.1 The Cabinet Member reported that there would be a regular item on each agenda to deal with written questions from councillors. There were none for this meeting.

8. PETITIONS

- 8.1 The Cabinet Member reported that there would be a regular item on each agenda to deal with petitions. There were none for this meeting.

9. DEPUTATIONS

- 9.1 The Cabinet Member reported that there would be a regular item on each agenda to deal with deputations. There were none for this meeting.

10. LETTERS FROM COUNCILLORS

- 10.1 The Cabinet Member reported that there would be a regular item on each agenda to deal with deputations. There were none for this meeting.

11. NOTICES OF MOTIONS REFERRED FROM COUNCIL

- 11.1 The Cabinet Member reported that there would be a regular item on each agenda to deal with notices of motion referred from Council. There were none for this meeting.

12. MATTERS REFERRED FOR RECONSIDERATION

- 12.1 The Cabinet Member reported that there would be a regular item on each agenda to deal with any matters that had been referred to the meeting for reconsideration (relates to scrutiny call-in). There were none for this meeting.

13. REPORTS FROM OVERVIEW & SCRUTINY COMMITTEES

- 13.1 The Cabinet Member reported that there would be a regular item on each agenda to deal with any reports referred from Overview and Scrutiny Committees\ . There were none for this meeting.

14. RE-TENDERING HOME CARE CONTRACTS

- 14.1 The Cabinet Member considered a report of The Director of Adult Social Care & Housing which sought to secure the agreement in principle to proposals for re-tendering contracts for home care services (for copy see minute book). The report stressed that home care was an essential service which was key to supporting the national and local agenda of personalisation in social care. The tendering process needed to support this agenda, ensure quality and value for money and comply with the relevant tendering legislation.
- 14.2 The Cabinet Member stressed that the current contractual arrangements had worked well and had received commendations from different sources. The Director of Adult Social Care & Housing reported that the focus in re-tendering would be on quality of home care, as it had been in previous years.
- 14.3 The Contracts Manager reported that the council was experienced in re-tendering and most of the home care provided was rated as good or excellent by the Commission for Social Care & Inspection (CSCI). The work of the Contracts Unit was supported by the Independent Providers Forum.
- 14.4 **RESOLVED** – (1) That the district contracts for home care services be re-tendered during the financial year 2008-09 for the subsequent three years.
- (2) That it is agreed that the re-tender will be for new cases arising during the contract period only and these will be subject to the new contract. The expectation is that existing work will come under the terms and conditions of the new contracts with each successful provider (as agreed in the previous two tendering processes).

- (3) That a service user representative be included on the Tender Evaluation Panel.
- (4) That the Director of Adult Social Care & Housing be authorised to approve the recommendations of the tender evaluation panel, after consultation with the Cabinet Member for Adult Social Care and Health, and the letting of contracts.
- (5) That the Director of Adult Social Care and Housing be authorised to approve any other matters in connection with the tendering and contract award exercise, including any necessary adjustments to the procedures outlined in the officer's report.

The meeting concluded at 4.16pm

Signed

Chair

Dated this

day of